

SPARTANBURG PHILHARMONIC  
Board of Directors  
November 28, 2018  
Chapman Cultural Center  
West Wing Conference Room

The Meeting was called to order by the President, Rachel Deems, at 6:07 pm. She warmly welcomed all in attendance and recognized Rachel Hansen for her service to the Philharmonic. Rachel Deems also referenced the work on the "MOU" with Converse.

Members present: Rachel Deems, Laura Allen, Chip McLeod, Karen Bjelland, Ray Dunleavy, Jimmy Gibson, Peter Grzan, Cabe Loring, Judy McCravy, Melinda Moretz, Samantha Nicholson, Karen Parrott, Justin Schutrumpf, Bert Shuler, Betsy Neely Sikma, Helen Tipton, John Verreault, Kate White, Bill Wilkinson, Joella Utley.

Travis Sutton and Kathryn Boucher joined via telephone.

Diana Berti was also in attendance.

There was a quorum present.

The minutes from the September 26, 2018 meeting were approved. Peter Grzan made a motion to accept and Cabe Loring seconded. Peter Grzan noted that the September 26th minutes had an incorrect use of "an" instead of "a". Laura Allen noted that the September 26th minutes stated that Kathryn Boucher had made a motion (concerning the SIMPLE Plan), when in fact Kathryn cannot make a motion in her capacity.

Travis Sutton gave an update from the Finance committee. He explained the contract services income was to offset "flash mob" expenses paid to approx. 30 of the musicians in conjunction with a funeral. The Finance committee is still also reviewing some cost structure changes to be presented later.

Samantha Nicholson gave an update on the Audience Development committee. She pointed out that it is "full steam ahead". She noted that although the committee would certainly feel the impact of Rachel Hansen's departure, the committee had gained several new people. Samantha discussed the "e-vites" and discount codes, and went over attendance numbers.

Helen Tipton gave an update on the Education Committee. They are continuing their work on youth orchestra ideas, and have polled local educators and interested persons. She hopes to be able to report back findings in early 2019.

Karen Parrott gave an update on the Fund Development committee and the initiatives they had been working on. She went over her report and noted that our Board was at 18% of total contributed income (above the national average) and the Board was at 100% giving. Karen thanked Kate White for helping to secure a \$10,000 donation from Milliken.

Peter Grzan gave an update from the Bluegrass committee. He noted that the Grascal's concert went great and the t-shirt sales are good too.

Kathryn Boucher gave the Executive Director's report. She thanked Rachel Hansen for her contributions. Kathryn went over her report and the numbers. She discussed the possibility of moving the SP to a program-based budget to simplify things. Kathryn brought up the Converse MOU document and her meetings with Converse.

Rachel Deems then continued the discussion on the MOU by noting a question emailed from Stefan. Questions were raised by Karen Bjelland and John Verreault about equal consideration and overall fund raising for Twichell. Betsy Neely Sikma asked about the absence of rates in the document and Rachel Deems noted that the rates were not yet included since it was a draft. To answer another question, Kathryn Boucher commented that the box office will remain in Wilson Hall. Diana Berti commented on language about keeping the instruments tuned. Samantha Nicholson gave her input on the document itself and her feelings that it could be rewritten more as a true contract. Much more discussion ranged from proposed upgrades, to rates, to concern about construction being finished on time for the SP performances. Rachel Deems noted that we did not need to vote on anything at this time and asked that any further comments or concerns be sent to Kathryn Boucher by Friday.

Jimmy Gibson mentioned that the last breakfast was not well attended by the board and it would be better if more Board members helped at the next breakfast in February, 2019.

The board was called into executive session, and the meeting was adjourned by Rachel Deems at 7:26 pm.